



Quarterly DUFB Currency – 2021 Farmers Markets & Farm Stands

This document outlines how to distribute and redeem the 2021 DUFB currency. *Your farmers markets opening date will determine which currencies you will be distributing as match.*

Scenario 1: Farmers Market/Farm Stand that open on or before May 15, 2021 will distribute Spring, Summer, and Autumn currency.

Spring Currency

- Farmers Markets will start handing out the spring currency on opening day and stop handing out this currency on June 15th
- The last day vendors can accept the Spring currency as payment from a customer is June 30th, 2021.
- Spring Currency must be collected from vendors and reported to HSI for reimbursement by August 10th, 2021 at the latest.

Summer Currency

- Farmers Markets will hand out the Summer currency starting June 15th through September 15th, 2021.
- The last day to accept the Summer currency as payment from a customer is September 30th, 2021.
- Summer Currency must be collected from vendors and reported to HSI for reimbursement by November 10th, 2021 at the latest.

Autumn Currency

- Farmers Markets will hand out the Autumn currency starting September 15th through the end of the market season.
- The last day to accept Autumn currency as payment is December 31, 2021.
- Autumn currency must be collected from vendors and reported to HSI for reimbursement by January 10th, 2022 at the latest

Scenario 2: Markets that open after May 15, 2021 will distribute Summer and Autumn currency only.

*****These markets can accept the Spring Currency as payment**

Spring Currency will expire on June 30th.

- This market will not hand out the spring currency. But vendors may accept the Spring currency as payment. The last day to accept the Spring currency as payment from a customer is June 30th, 2021.

- Spring Currency must be collected from vendors and reported to HSI for reimbursement by August 10th, 2021 at the latest.

Summer Currency

- Farmers Markets will hand out the Summer currency starting June 15th through September 15th, 2021.
- The last day to accept the Summer currency as payment from a customer is September 30th, 2021.
- Summer Currency must be collected from vendors and reported to HSI for reimbursement by November 10th, 2021 at the latest.

Autumn Currency

- Farmers Markets will hand out the Autumn currency starting September 15th through the end of the market season.
- The last day to accept Autumn currency as payment is December 31, 2021.
- Autumn currency must be collected from vendors and reported to HSI for reimbursement by January 10th, 2022 at the latest

Images of the 2021 Currency:



Double Up Food Bucks

Vendor Agreement - 2021



SIGNED CONTRACT MUST BE ON FILE PRIOR TO REIMBURSEMENT

This agreement by and between (Market Name) _____

and (Vendor Business Name) _____

whose address is _____ city _____ state _____

zip _____ phone _____ email _____

is effective during the Double Up Food Bucks program season in 2021 at the Market (above). This agreement authorizes the Vendor (above) to accept Double Up Food Bucks at the specified market from authorized SNAP EBT Card participants in exchange for unprocessed, fresh fruits and vegetables and plants that produce food, in accordance with market and program guidelines.

SECTION I BY SIGNING THIS AGREEMENT, THE VENDOR AGREES TO:

1. Display a sign, provided by the farmers market, indicating the Vendor accepts Double Up Food Bucks.
2. Provide only unprocessed, fresh fruit and vegetables, or plants that produce food, in exchange for Double Up Food Bucks.
3. Prove, upon request, that all products provided in exchange for Double Up Food Bucks were fresh fruits and vegetables.
4. Not give change for purchases made with Double Up Food Bucks.
5. Provide fruits and vegetables at the current price or less than the current price charged to other customers.
6. Not allow the return of product purchased with Double Up Food Bucks in exchange for cash or non-food items.
7. Be monitored by the farmers market or Iowa Healthiest State Initiative for program compliance.
8. Not provide cash or credit in exchange for Double Up Food Bucks.
9. Not accept Double Up Food Bucks for non-food items, except for plants that produce food.
10. Accept Double Up Food Bucks from customers only from May 1st through October 31, 2021.
11. Turn in all redeemed Double Up Food Bucks to the farmers market for reimbursement in accordance with market and program guidelines.

SECTION II THE MARKET AGREES TO:

1. Collect from the Vendor redeemed Double Up Food Bucks and to account for and pay the Vendor for any Double Up Food Bucks received between May 1st and October 31st, 2021 or the market's closing day, whichever is earlier.
2. Provide a sign for the Vendor to display indicating the Vendor accepts Double Up Food Bucks.
3. Monitor sales to ensure program guidelines are followed.
4. Submit signed agreement to Iowa Healthiest State Initiative upon request.

SECTION III SANCTIONS

A Vendor and/or his/her employees who violate the provisions above may be disqualified from the program and not allowed to participate in future programs. A Vendor will only be reimbursed by the Market for Double Up Food Bucks accepted in accordance with market and program guidelines.

SECTION IV CERTIFICATION:

The Vendor, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature.

VENDOR: _____
Name (type or print) Signature Date



DOUBLE UP FOOD BUCKS SIGN REQUEST

Vendor Information

Vendor Information

Business Name: _____

Full Name: _____

Address: _____
Street Address *Apartment/Unit #*

_____ _____
City *State* *ZIP Code*

Phone: _____ Alternate Phone: _____

Email _____

Sign Request

New Double Up Food Bucks Vendors will receive an 11" x 17" vinyl sign to display at their booth.

- Is this your first year participating in Double Up Food Bucks? Yes No

We ask all returning Double Up Food Bucks vendors to re-use their vinyl signs from the previous market season. If you do not have your DUFB sign from last year or you would like an additional sign, please indicate below:

- I did not receive a sign last season
- I lost my sign from last season and need a replacement sign
- I would like to have an additional sign this year

Below is an example of the Double Up Food Bucks sign you will be receiving. Signs are 11" x 17" and made of a weather-resistant vinyl material.

